



GOVERNOR'S ADVISORY COUNCIL ON AGING

GACA Executive Committee

Meeting Minutes

September 13, 2013

8:30 a.m. – 9:30 a.m.

Governor's Office on Aging

Suite 101

1700 W. Washington Street

Phoenix, Arizona 85007

Executive Committee Members Present

C.T. Wright (Chairman), Becky Brimhall-Lepire (Vice-Chairwoman) Bernadine Hoffman, George Evanoff (Past Chairman), Doyle Meredith (Secretary) and Anne Morrison

Executive Committee Members Absent

None

Guests

Trudy Schuett, Council Member

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chairman C.T. Wright called the meeting of the Executive Committee of the Governor's Advisory Council on Aging (GACA) to order at 8:30 a.m.

Review of August 16, 2013 Draft Meeting Minutes & Approval

Council Chairman Wright asked the group to review the August 16, 2013 draft minutes then called for approval or corrections. *Becky Brimhall-Lepire made a motion to accept the minutes as presented; Doyle Meredith seconded the motion. The motion passed unanimously.*

Chair Report & Discussion

Council Chairman C.T. Wright thanked the group for their work on Senior Action Days and asked members to share updates. Following discussion, it was suggested that members facilitating the events use a "strong and kind" approach. Concerns anticipated included lack of legislative attendance, the need for silencing cell phones and asking the public to respect others' opinions and keep comments brief so

others can share as well. It was agreed by general consensus that no vendor tables would be included in the Council's planning and if the event sites decide to allow such it will be made clear that this is arranged by the site and does not imply endorsement by the Council. The group also discussed using information Chairman Wright referenced from his role on the school board that outlines "ground rules" for public input. Chairman Wright agreed to provide it to GACA staff for sharing with all the event facilitators. After discussing the survey developed by Past Council Chairman George Evanoff that will be distributed to stakeholders, an idea for future planning was raised that the Council might hold stakeholder focus groups every other year when not hosting conferences and keeping older constituent-focused events on odd numbered years. Council Chairman C.T. Wright reminded the group that the Governor was tentatively scheduled to join the opening of their Annual Planning meeting on November 7th and reiterated the importance of 100% member commitment to the meeting. The group discussed having a facilitator to help lead the process for determining 2014 priorities from the recommendations coming from the Council committees and the input collected from the Senior Action Day events and survey. Ms. De Lisa was asked to explore options for a facilitator. The group also discussed concerns that all Council members be engaged in the work of at least one committee and be committed to the Council meetings to ensure a quorum. Council Chairman C.T. Wright reviewed 2013 term expirations that include four members. After a long discussion that included expressed concern for the loss of a couple of long-standing members due to term limitations, Vice Chairwoman Becky Brimhall-Lepire volunteered to discuss with Boards and Commissions staff the importance of having future appointments to the Council fully aware of the time commitment required. Council Chairman Wright reported he would be reading the Governor's Proclamation at the September 20th Fall Prevention Coalition, and that he and the Vice Chairwoman were volunteering at that event. In addition, he shared that he had been invited to a DES stakeholders meeting and a gathering that included former Mexico President Vicente Fox but was unable to attend as they occurred on the same day as the Council committees – 9/12/2013.

Staff Updates

Executive Director Cathy De Lisa asked that Executive Committee members provide input or any specific requests on preparations of the Annual Planning meeting to her or Berntari Crosby, Administrative Assistant. Ms. De Lisa provided updates related to Senior Action Day planning as well as other initiatives of the office including the Arizona Fall Prevention Coalition, the Arizona Alzheimer's Task Force, Aging 2020 then reported out on work being done by Program & Project Specialist, Kim Jennings for the City of Phoenix workshops and job fair targeting mature job seekers.

Announcements

None

Adjourn

Council Chairman C.T. Wright adjourned the meeting at 9:24 a.m.

Next Meeting

The next Executive Committee meeting is planned for January 2014; date, time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.