



## GOVERNOR'S ADVISORY COUNCIL ON AGING

### **Executive Committee**

**Meeting Minutes**

**July 10, 2015**

**12:00 p.m. – 12:50 p.m.**

**Governor's Office on Aging**

**Executive Tower Building, Suite 101**

**1700 W. Washington Street**

**Phoenix, Arizona 85007**

#### **Executive Committee Members Present**

Becky Brimhall-Lepire (Chair), Lisa M. O'Neill (Aging in Community Committee/AICC Chair), Tonya Watson (Vice Chair) and C.T. Wright (Past Chair)

#### **Executive Committee Members Absent**

Patsy J. Gillis (Secretary), Deborah M. Lavinsky (Legislative and Policy Coordinating Committee/LPCC Chair)

#### **Guest Present and Signing In**

Pat Irwin

#### **Council Staff Present**

Cathy De Lisa

#### **Welcome and Call to Order**

Governor's Advisory Council on Aging (GACA) Chair Becky Brimhall-Lepire called the meeting to order at 12:02 p.m.

#### **Review & Approval of May 8, 2015 Draft Meeting Minutes**

Following a review of the May 8, 2015 draft minutes, *Lisa O'Neill made a motion to approve; Tonya Watson seconded the motion; the motion passed unanimously.*

#### **Chair Report & Discussion**

*Review of Committee/Subcommittee Work* – the GACA Chair facilitated a short discussion on the work of the committees/subcommittees. Identifying concise, measurable outcomes for each group continues to be one challenge.

*Council's 2015 Priorities, Measurable Outcomes*– Tonya Watson, GACA Vice Chair provided an overview of the dashboard and information she prepared for the GACA meeting highlighting areas for further work (such as measuring engagement of all Council members, and marketing ideas for GACA). Executive Director Cathy De Lisa shared a copy of the draft Senior Action Day survey prepared for stakeholders as part of the goals. It was determined the Vice Chair will develop a survey for distribution to all GACA members to help measure member engagement. Copies of the dashboard and draft survey are available for review from the Council on Aging office.

*By-Law Amendments Presented to Council* – GACA Chair Becky Brimhall-Lepire reported the proposed amended version of the By-Laws was posted following the May 8, 2015 GACA meeting, and all GACA members would review, discuss then take action at afternoon meeting. A copy of the proposed amended By-Laws is available for review from the Council on Aging office.

*Senior Action Days* –Council Chair Brimhall-Lepire facilitated a discussion on Senior Action Day planning discussed at the LPCC meeting. By general consensus, the group agreed adding an event in Fountain Hills wasn't feasible at this time. Executive Director Cathy De Lisa reported staff would need more details from GACA members in order to finish the materials requested and prepare the letters of invitation to the events.

### **Staff Report & Discussion**

*Requests to the Council and Office on Aging* – Ms. De Lisa reviewed the request from a Banner Alzheimer's Institute staff regarding concerns for the Silver Alert age criteria with the group and discussed requests made to the Office on Aging.

*End of Year Planning* – Ms. De Lisa requested input from the members on planning for the last GACA meeting in September and the Annual Planning Meeting is November 6. Concerns received were shared about holding meetings on September 11 and potential impact to attendance since many stakeholders are involved in service project and many officials attend special observances.

*Office Initiatives* – Ms. De Lisa updates on Aging 2020, the Arizona Fall Prevention Coalition and the Office on Aging website.

*Office Operations* – The group discussed staffing needs and expressed appreciation for the work Executive Assistant Carolyn Sigler has done during her service to the Governor's Advisory Council on Aging.

### **Report Out & Discussion Related to Executive Committee**

No further discussion.

### **Adjourn**

*Council Chair Becky Brimhall-Lepire adjourned the meeting at 12:45 p.m.*

### **Next Meeting**

**The next Executive Committee meeting is planned for September 11, 2015; time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.**