



GOVERNOR'S ADVISORY COUNCIL ON AGING

Executive Committee

Meeting Minutes

July 13, 2012

8:30 – 9:30 am

State Land Building

Board of Pharmacy, Conference Room

1616 W. Adams Street

Phoenix, Arizona 85007

Executive Committee Members Present

Joe Woods (Chairman), George Evanoff, Doyle Meredith, and C.T. Wright (Vice Chairman).
Anne Morrison and Bernadine Hoffman, (Secretary) telephonically.

Executive Committee Members Absent

Charles Brown

Council Members present

Teresa Ramirez Lopez

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chairman Joe Woods called the meeting of the Executive Committee of the Governor's Advisory Council on Aging (GACA) to order at 8:33 a.m.

Review of May 11, 2012 Draft Meeting Minutes & Approval

Council Chairman Woods asked the group to review the draft minutes of the May 11, 2012 meeting. *George Evanoff made a motion to accept the minutes of the last meeting as presented; C.T. Wright seconded the motion. The motion passed unanimously.*

Chair Report

Update on filling vacancies - Council Chairman Joe Woods called on Vice Chairman C.T. Wright to report on the progress of reappointments to the Council. Vice Chairman Wright reported he was following up with those persons whose terms expire in December and would have a final report for Chairman Woods at the next meeting. Vice Chairman Wright stated he had been in touch with staff at Boards and Commissions related to vacancies and expected to learn more information later this month and reminded members that the Council on Aging's appointments and reappointments may not be first priority for Boards and Commissions.

Remaining 2012 dates – Council Chairman Woods called on Executive Director Cathy De Lisa to share information related to the Council’s remaining 2012 dates. Ms. De Lisa reminded the Executive Committee members that:

1. September meetings would be the last regularly scheduled meetings of all the Council committees for 2012 so collection of input from committee and Council members for 2013 priorities needed to occur at all the meetings.
2. November Annual Planning meeting would result in development of 2013 priorities for the standing committees, approval of the 2013 meeting dates and outline work for the Council in the year ahead.

Review of 2012 GACA Priorities & Status with Committees

At the request of the Council Chairman, Executive Director Cathy De Lisa reviewed the 2012 priorities for each committee with the Executive Committee members and the group discussed what had been accomplished or not accomplished and why.

2013 Senior Action Days Discussion

Members of the group discussed ways to improve attendance by legislators and seniors and agreed by general consensus that with detailed preplanning activity and outreach to legislative leadership, the events could be successful. It was proposed that holding events around the state on one date might be advisable. *A motion was made by George Evanoff to have Senior Action Day in 2013, month and date to be determined based upon same structure in the past. Bernadine Hoffman seconded the motion; the motion passed unanimously.*

Office Updates

Direct Care Workforce research project - Executive Director Cathy De Lisa reported that Vanessa Vogel, intern through the Arizona Interns in Action program was conducting the research as requested by the Council and would have a report to share in September.

Advanced Directives - Ms. De Lisa reported she had arranged for a Life Planning presentation by Debra Boehlke, Council Liaison from the Arizona Attorney General’s office at the September 13, 2012 GACA meeting to help determine what steps the Council might take to help educate seniors on the importance of advanced directives and end of life decisions.

GACA requested - speakers & information - An overview of speakers requested and scheduled at September meetings was provided by Ms. De Lisa.

Recommendations for Sunsetting of the Marketing & Outreach Task Force & Oral Health Sub-Committee - Ms. De Lisa reported that both groups had completed their work and had ended and that a Certificate of Appreciation had been presented to Mary Busch, Co-Chair of the Oral Health Sub-Committee at the July 12th Social, Health & Alzheimer’s Committee meeting. Following a discussion, *George Evanoff made a motion that the Executive Committee recommends to the Council that a Certificate of Appreciation be presented to Joel Millman and Roger Forrester for their outstanding work on behalf of the Council. C.T. Wright seconded the motion; the motion passed unanimously.*

Office on Aging initiatives –Executive Director Cathy De Lisa reported on coordination efforts related to Aging 2020 and the Arizona Alzheimer’s Task Force.

Staffing updates – Ms. De Lisa announced Dawn Heuer had joined the office as an intern through the Arizona Interns in Action program and that Nancy Whitman would be joining the team as a new staff member.

Council expenses – No updates on expenses to report other than the Program & Project Specialist's travel related to a conference in Pinal county in June according to Ms. De Lisa.

Requests to the Council/Office on Aging – Ms. De Lisa reminded the members that they had been asked to review the State Workforce Plan that includes an opportunity to comment on the Senior Community Service Employment Program – SCSEP. In addition, Ms. De Lisa reported she had been asked to provide a presentation on the Council on Aging to the Arizona Commission for the Deaf and the Hard of Hearing at their November meeting, staff of the Office on Aging were asked to participate in a study by the AARP Foundation related to placement of mature workers in healthcare roles, to finalize a recognition protocol for dentists contributing time and services for vulnerable adults with the Arizona Dental Foundation and meet with a delegation from China wishing to tour the Office on Aging later this fall.

Announcements

George Evanoff thanked Anne Morrison for her participation in a Senior Wellness presentation they had provided in conjunction with Dr. Mindy Fain.

Bernadine Hoffman announced that Pima Council on Aging had hired their new State Health Insurance Assistance Program (SHIP) coordinator.

Ms. De Lisa announced the Council's September meetings were scheduled in the second floor conference room of the Executive Tower building.

Adjourn

Council Chairman Joe Woods adjourned the meeting at 9:15 am.

Next Meeting

The next Executive Committee meeting is planned for September 13, 2012; location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.