



GOVERNOR'S ADVISORY COUNCIL ON AGING

Executive Committee

Meeting Minutes

September 14, 2012

8:30 – 9:30 am

Governor's Office on Aging

Conference Room

1700 W. Washington Street, Suite 101

Phoenix, Arizona 85007

Executive Committee Members Present

Joe Woods (Chairman), C.T. Wright (Vice Chairman), Bernadine Hoffman, (Secretary), Charles Brown, George Evanoff, Doyle Meredith, and Anne Morrison.

Executive Committee Members Absent

None

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chairman Joe Woods called the meeting of the Executive Committee of the Governor's Advisory Council on Aging (GACA) to order at 8:31 a.m.

Review of May 11, 2012 Draft Meeting Minutes & Approval

Council Chairman Woods asked the group to review the draft minutes of the May 11, 2012 meeting. *George Evanoff made a motion to accept the minutes of the last meeting as presented; Bernadine Hoffman seconded the motion. The motion passed unanimously.*

Chair Report

Update on filling vacancies - Council Chairman Joe Woods called on Vice Chairman C.T. Wright to report on the progress of reappointments to the Council. Vice Chairman Wright reported he had conducted follow up with those persons whose terms expire in December and two have reapplied; two indicated they would not be reapplying; and two were undecided. Vice Chairman Wright stated he would provide a report for Chairman Woods in the upcoming week. In addition, Vice Chairman Wright stated he intended to meet with administration staff and Ms. De Lisa related to vacancies later this month.

November Planning Meeting – Council Chairman Woods reminded those in attendance that the Annual Planning Meeting had been scheduled on November 1-2, 2012 and asked Executive Director Cathy De Lisa to share information about plans for those days.

According to Ms. De Lisa:

1. Staff would be confirming a location according to information and requests gathered from the group.
2. Staff recommended having Council Liaisons provide information on what they're planning for aging in 2013 as part of the discussions and to help shape Council 2013 priorities for the committees.
3. Ahead of planning 2013 Senior Action Days, it would be helpful to engage in conversations with the Council Liaisons on best ways to make the most of opportunities and how they can support, promote and participate.

Council Chairman Woods asked that the proposed 2013 Council Meeting dates be included in the Annual Planning Meeting packet distributed ahead of the November 1-2, 2012 meeting.

After discussing the 2012 priority for the Executive Committee, *George Evanoff made a motion that a review of the By-Laws be a 2013 priority of the Executive Committee for the Planning Meeting. The motion was seconded by Charles Brown. Motion carried unanimously.*

Intern Report on Direct Care Workers

Ms. De Lisa reported that the Governor's Office on Aging summer intern, Vanessa Vogel had conducted research as requested by the Executive Committee in May that included best practices related to direct care, home care workers doing a state-by-state comparison of regulatory requirements related to hiring, etc., and included examples of programs and agencies. According to Executive Director De Lisa, Ms. Vogel reported finding the research challenging because of the inconsistency in description, titles, roles and responsibilities of these workers across the nation and the range of work settings in which they may be employed. Ms. De Lisa asked the group what next steps were requested, and by general consensus, the group recommended that staff explore how the Council might work together with the Attorney General's office on this concern.

A copy of the report prepared by Ms. Vogel is available for review through the Governor's Advisory Council on Aging office.

2013 Senior Action Days Discussion

Members of the group discussed ways to improve attendance by legislators and seniors and suggested that Vice Chairman C.T. Wright meet with legislative leadership to request attendance at the events. Other points of discussion included whether to hold the events on one day in several locations statewide or work with liaisons and partners on several collaborative events. Suggestions included requesting a proclamation and better publicity.

Office Updates

Requests to the Council/Office on Aging - Ms. De Lisa reported providing a presentation to students at the Southwest College of Naturopathic Medicine and requesting a proclamation for the Arizona Fall Prevention Coalition on behalf of the Governor's Office on Aging. In addition,

the Council Liaisons were contacted to gather information on a demarcation marker for what is considered as older adults for the Arizona Healthy Aging initiative.

Staffing updates - Executive Director Cathy De Lisa reported the open Administrative Assistant III position had been filled by Ms. Berntari Crosby and requests have been made for a legislative research intern and a special projects intern through the Arizona Interns in Action Program. Ms. De Lisa also shared that Cassandra Larsen retired on August 31, 2012 and that Jamie Bennett had been appointed Policy Advisor for Human Services and would be stopping by the Council's meeting later this date. Ms. De Lisa reported that staff had conveyed best wishes to Ms. Larsen as well as gratitude for her support.

Council expenses – Ms. De Lisa reported all staff members continue to seek ways to contain expenses and that having five Council meetings (instead of six) and the annual planning has helped with Council travel expenses.

Office on Aging initiatives – Ms. De Lisa reported the initiatives have been going well and expressed appreciation for the commitment, interest, and work of valued partners who have supported Aging 2020, the Alzheimer's Task Force and brainstormed with staff on ways to re-energize the Mature Workforce Initiative. According to Ms. De Lisa, efforts are underway to recognize dentists who donate their time and services to vulnerable adults including frail elderly.

Announcements

Charles Brown announced appreciation for the caliber of speakers at the Council on Aging meeting on Thursday, September 13, 2012.

Adjourn

Council Chairman Joe Woods adjourned the meeting at 9:21 am.

Next Meeting

The next Executive Committee meeting will be planned in January 2013; date, time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.