



GOVERNOR'S ADVISORY COUNCIL ON AGING

GACA Executive Committee

Meeting Minutes

January 10, 2014

8:30 a.m. – 9:30 a.m.

Governor's Office on Aging

Suite 101

1700 W. Washington Street

Phoenix, Arizona 85007

Executive Committee Members Present

Becky Brimhall-Lepire (Vice-Chairwoman), Charles Brown, George Evanoff (Past Chairman), Diane Joens, Deborah M. Lavinsky, Allison Perrin, Tonya L. Watson, and C.T. Wright (Council Chairman)

Executive Committee Members Absent

Bernadine Hoffman, Doyle Meredith, Anne Morrison

Guests

Trudy Schuett, Council Member

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chairman C.T. Wright called the meeting to order at 8:29 a.m. and began with a quick overview of the reason for his leadership at the meeting stating that he was presiding over the meeting simply because the appointment of the next Chairman for 2014 had not occurred, yet. At the request of the Chairman and as a procedural reminder, George Evanoff explained to the group that since the new slate of officers and committee chairpersons was also pending the appointment of the new Chairman that those members would not be voting members of the Executive Committee at this time.

Review of November 29, 2013 Draft Meeting Minutes & Approval

Following a call for a motion to accept the November 29, 2013, *George Evanoff made a motion to accept the minutes as presented; Becky Brimhall-Lepire seconded the motion. The motion passed unanimously.*

Chair Report & Discussion

Council Chairman Wright thanked those members who had hosted Senior Action Days and participated in the Annual Planning meeting discussion regarding how best to move forward with the information collected from the events and the stakeholder survey.

- **Reappointments and appointments to the Council**

Council Chairman Wright asked the Vice Chair to present the slate of officers and committee leadership she had contacted for the coming year. Vice Chair Becky Brimhall-Lepire reported that Deborah Lavinsky had accepted the Vice Chair position, Charles Brown had agreed to be Secretary, C.T. Wright had accepted the leadership role as Chairman of the Legislative and Policy Coordinating Committee (LPCC), Diane Joens had accepted the leadership role as Chairwoman of the Mature Workforce Committee (MWC), and Allison Perrin had accepted the leadership role as the Chairwoman of the Social, Health & Alzheimer's Committee (SHAC).

- **Ad Hoc Committee Work**

At the invitation of the Council Chairman, Tonya Watson recapped the discussion about the Council's review and revitalization process held at the Thursday standing committee meetings and reiterated the group's intent to be transparent and a conduit for open input regarding the review and strategic development process. Several ideas were forthcoming from the group including discussions around financial planning for healthcare, long-term needs, sustainability and basic needs. Other topics included advocacy, research of best practices, and networking with other state councils on aging. It was discussed that the SWOT (strengths, weaknesses, opportunities and threats) analysis approach would be used at the next meeting and the group highlighted differences in the role of an advisory council compared to that of a board or board of directors.

- **Committee Reports**

Council Chairman Wright suggested to the newer members of the Council accepting leadership of a committee that reports at the Council meetings be brief and concise.

- **Requests to the Council**

Chairman Wright asked the Executive Director to provide an overview of requests to the Advisory Council which include kick off of the Arizona Healthy Aging Plan at the March 7, 2014 GACA meeting, participation in the Alzheimer's advocacy efforts stemming from the Task Force's work, and inclusion of the GACA logo in materials promoting the Arizona Fall Prevention Coalition's open house. By general consensus, the group agreed the requests could be coordinated by the Executive Director for appropriate follow up. The Executive Director reported she would be serving on a Senior Advisory Council for the Arizona Department of Health Services Public Health Emergency Preparedness.

Staff Updates

- **Follow up to Annual Planning Meeting & November 29, 2013 Executive Committee meeting**

Executive Director De Lisa reported on follow up to requests for speakers, panels, presentations and updated the group on a decision by the Arizona Alzheimer's Consortium not to hold the community event in the spring.

- **American Society on Aging Conference (ASA)**

As follow up to the discussion on the work of the Ad Hoc Committee and the Council's review and revitalization efforts in 2014, Executive Director De Lisa shared her intent to attend the 2014 ASA

Conference March 11 – 15, 2014 in San Diego at her expense and gain knowledge on current trends and best practices in aging services. Following a review of the conference brochure, *George Evanoff made a motion to recommend to the Council that the Council endorse the Executive Director's trip to the ASA Conference in San Diego and it be considered work time.*

- **Office Initiatives**

Updates on the work reported by agency staff leads for Aging 2020 and the Alzheimer's Task Force were provided by Executive Director De Lisa.

- **Office Operations**

Brief updates on budgeting and staffing were provided.

Announcements

Council Chairman Wright announced procedural steps for the Open Meeting Law training at the 10:00 a.m. GACA meeting.

Adjourn

Council Chairman C.T. Wright adjourned the meeting at 9:36 a.m.

Next Meeting

The next Executive Committee meeting is planned for March 7, 2014; date, time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.