



GOVERNOR'S ADVISORY COUNCIL ON AGING

GACA Executive Committee

Meeting Minutes

March 7, 2014

8:30 a.m. – 9:30 a.m.

Governor's Office on Aging

Suite 101

1700 W. Washington Street

Phoenix, Arizona 85007

Executive Committee Members Present

Becky Brimhall-Lepire (Chair), Charles Brown (Secretary), Diane Joens, Deborah M. Lavinsky (Vice Chair), and Tonya L. Watson

Executive Committee Members Absent

Allison Perrin and C.T. Wright

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chair Becky Brimhall-Lepire called the meeting to order at 8:35 a.m. and began with a welcome and thank you to those serving as Committee Chairs and Officers of the Council on Aging.

Review of January 10, 2014 Draft Meeting Minutes & Approval

Following a request for review of the draft minutes by the Council Chair, *Tonya Watson made a motion to accept the January 10, 2014 draft minutes; Charles Brown seconded the motion.* A discussion of the draft minutes resulted in a request to clarify language under the Ad Hoc Committee Work section. *Staff was asked to change the wording to: "It was discussed that the SWOT (strengths, weaknesses, opportunities and threats) analysis approach would be used at the next meeting and the group highlighted differences in the role of an advisory council compared to that of a board or board of directors." The Chair called for a vote on the draft minutes as corrected; the motion passed unanimously.*

Chair Report & Discussion

Council Chair Becky Brimhall-Lepire began the report by outlining changes to the Committee agendas and stated recognition of the Past Chairman would occur at the next Council on Aging meeting.

- **Reappointments and appointments to the Council**

The Council Chair reported that Bernadine Hoffman term had ended and Melinda Preston of Phoenix would be filling the slot formerly held by Ms. Hoffman pending finalization of Ms. Preston's paperwork; Lisa O'Neill was being reappointed to the Council and no appointments had been made yet to replace two other members whose terms had ended.

- **Requests to the Council**

Council Chair Becky Brimhall-Lepire reported that plans for the Arizona Department of Health Services (ADHS) Arizona Healthy Aging to kick off Arizona Healthy Aging – A-HA had been delayed to the May 9, 2014 Council meeting. ADHS will be requesting the Older Americans Month (OAM) proclamation as the theme is *Safe Today. Healthy Tomorrow*. The OAM theme fits with the ADHS Healthy Aging focus on fall prevention, chronic disease management and Alzheimer's disease. The Council Chair also reported that the Division of Aging & Adult Services had been asked to do their Adult Protective Services update presentation at the May 9th meeting as well as provide an update on the State Plan on Aging. According to the Chair, the Executive Director had recently met with the Arizona Association of Area Agencies on Aging with administrative staff, was invited to join a radio show with staff from ADHS and the Alzheimer's Association Desert Southwest Chapter related to Alzheimer's disease and had provided the Council's Senior Action Day compilation of input from the events and the stakeholder survey to the Jewish Community Association for their strategic process. Greetings and an update from former Council member Bernadine Hoffman were shared with the Committee by the Chair.

- **Role of Liaisons and Aging 2020 Goals**

The group reviewed the eight (8) goals of Aging 2020 and it was reported by the Chair that the Council Liaisons would be asked to include updates on their work related to Aging 2020 as part of their reports to the Council. A copy of the Aging 2020 goals is available through the Council on Aging office.

- **Ad Hoc Committee Work**

At the invitation of the Council Chair, Tonya Watson provided an overview of the three meetings held by the Ad Hoc group and reiterated the group's efforts to provide avenues for open input from the Council members and others regarding the review and strategic development process. Using the input received from the Council, the Ad Hoc group and the compilation of input received from the Senior Action Day events and stakeholder survey, Ad Hoc Chair Tonya Watson reported she had asked the Ad Hoc members to identify the top 5 priorities and rank them in order of importance for the next meeting. According to Dr. Watson, the intent is to begin building goals that are clear and measurable and reflect best practices of other Advisory Councils on Aging as identified. A copy of the Ad Hoc Committee's SWOT feedback is available for review through the Council on Aging office.

Staff Report

- **Follow up to last meeting**

Executive Director De Lisa reported on follow up to requests for speakers, panels, presentations and took input from the group on future planning. Ms. De Lisa reported that the Chair had asked that new member orientation be planned for 9:00 am on Thursday, May 8, 2014. The Executive Director reminded the members that per statutory purpose, the Council would need to hear the update on the

2011-2014 State Plan on Aging as well as review the 2015-2018 State Plan on Aging and consider endorsement in May; a quorum for the future meeting is crucial.

- **Office Initiatives**

Updates on the Alzheimer's Task Force, Aging 2020 and the Arizona Fall Prevention Coalition were provided by Ms. De Lisa who reported that the Office on Aging had been asked to provide a letter of support for a joint proposal by the ADHS Bureau of Tobacco and Chronic Disease Management and the Alzheimer's Association Desert Southwest Chapter.

- **Office Operations**

Staffing and funding updates were provided.

- **Potential 2015 GACA Meeting Dates**

The potential 2015 GACA meeting dates were discussed and staff was asked to reserve the third floor conference room as able on these dates. A copy of the proposed 2015 Committee and GACA dates is available through the Council on Aging office.

Report Out & Discussion on Events Related to Executive Committee

No further information provided.

Adjourn

Council Chair Becky Brimhall-Lepire adjourned the meeting at 9:44 a.m.

Next Meeting

The next Executive Committee meeting is planned for May 9, 2014; time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.