



GOVERNOR'S ADVISORY COUNCIL ON AGING

GACA Executive Committee

Meeting Minutes

May 9, 2014

8:30 a.m. – 9:30 a.m.

Governor's Office on Aging

Suite 101

1700 W. Washington Street

Phoenix, Arizona 85007

Executive Committee Members Present

Becky Brimhall-Lepire (Chair), Diane Joens, Deborah M. Lavinsky (Vice Chair), Allison Perrin, Tonya L. Watson and C.T. Wright

Executive Committee Members Absent

Charles Brown (Secretary)

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chair Becky Brimhall-Lepire called the meeting to order at 8:42 a.m. and began with a welcome.

Review of March 7, 2014 Draft Meeting Minutes & Approval

Following a request for review of the draft minutes by the Council Chair, *C.T. Wright made a motion to accept the draft minutes as submitted; Deborah Lavinsky seconded the motion; the motion passed unanimously.*

Chair Report & Discussion

- Council orientation and feedback - Council Chair Becky Brimhall-Lepire began by reviewing the feedback received on the Council orientation and asked for any additional ideas, suggestions or concerns then referenced the 2015 proposed dates for Council meetings asking that any member with a conflict inform the staff.

- Next Council orientation, July 11, 2014 – the Council Chair reported a review of the manual would be conducted periodically for all members and the next one was scheduled following the July 11, 2014 GACA meeting.
- Requests to the Council – Council Chair Brimhall-Lepire reported a request from Pilgrim Rest Baptist Church had been received for an update on what the Council did with the information collected from Senior Action Days. The Council Chair stated Executive Director Cathy De Lisa and Past Chairman Dr. C.T. Wright would be joining her at the church on Saturday, May 10, 2014 with an update for that group. Mr. Wright stated that while the Council on Aging had not received final information from the Arizona Indian Council on Aging regarding the National Indian Council on Aging conference in September 2014, that he urged support from the Governor’s Advisory Council on Aging (GACA). *Mr. Wright made a motion to propose to the Governor’s Advisory Council on Aging that the Council participate in the National Indian Council on Aging and recommend that the Council be invited to participate in one of their plenary sessions to bring a welcome from the Governor’s Advisory Council on Aging. The motion was seconded by Tonya Watson; the motion passed unanimously.* The Council Chair requested that staff follow up with the Arizona Indian Council on Aging Liaison and the Intertribal Council staff to gather more information before moving the Committee’s motion forward.
- The Council Chair provided a quick wrap up on the state budget and legislation impacting older Arizonans and requested that Senior Action Days be discussed at the July Executive Committee meeting.
- Ad Hoc Committee Chair Tonya Watson was asked to provide an update to the group on the work of the committee. The Committee Chair reported that the members of the group had met monthly. According to Committee Chair Tonya Watson, the group put no limitations (regarding structure, process, function or funding, etc.) when brainstorming including discussions around the PEST (political, economical, social, technological) and SWOT (strengths, weaknesses, opportunities, threats) analyses. The Committee Chair reported that:
 1. SMART (specific, measurable, actionable/attainable, realistic and timely) goals were being developed with timelines; and
 2. Input was collected from the Council Liaisons through a survey; and
 3. Council members would be surveyed by June 1, 2014 to gather input for review at the next Ad Hoc Committee; and
 4. The timeline for this group included recommendations to the Executive Committee ahead of the September Council meeting and review and action by the full Council at the September meeting so that the November Planning meeting could include work on objectives and actions steps for the approved goals.

Committee Chair Tonya Watson reported that the intent was to have this work completed so that the Council would have clear goals with measurable outcomes ahead of the transition in administration and to allow the work to begin in 2015.

Staff Report

- Staff survey of membership related to planning for 2015 - Executive Director Cathy De Lisa stated the Ad Hoc Committee report had covered this information.
- Ms. De Lisa provided updates on Aging 2020, the Alzheimer’s Task Force and the Arizona Fall Prevention Coalition for the group.

- Council members were urged by Ms. De Lisa to welcome Carolyn Sigler, new Administrative Assistant III for the Governor's Advisory Council on Aging and the Governor's Office on Aging.

Report Out & Discussion on Events Related to Executive Committee

Tonya Watson reminded the group that members residing in Region III were rotating attendance at the Regional Council meetings. Diane Joens reported on plans to hold a senior services event in Cottonwood ahead of Senior Action Days in 2015 and reported an interest in holding a Senior Action Day event in Cottonwood, Arizona. C.T. Wright stated that he had asked staff, if possible, to schedule Mike Braun from the Arizona Legislative Council at the July Legislative & Policy Coordinating Committee (LPCC) meeting as it would be helpful to the Council's overall efforts to establish a legislative priority list. The Council Chair asked the Executive Director to coordinate with Mr. Braun and/or Governor's staff related to the July 10, 2014 LPCC meeting. Ms. De Lisa provided a brief update on her participation at the American Society on Aging (ASA) conference and reported that it was interesting to see that the research and review by the Ad Hoc Committee had resulted in a look at many of the concerns highlighted at the ASA conference. The Council Chair suggested a presenter at the Arizona Assisted Living Homes Association/AALHA annual education conference as a speaker for the Social, Health & Alzheimer's Committee or a future GACA meeting.

Adjourn

Council Chair Becky Brimhall-Lepire adjourned the meeting at 9:37 a.m.

Next Meeting

The next Executive Committee meeting is planned for July 11, 2014; time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.