



## GOVERNOR'S ADVISORY COUNCIL ON AGING

### GACA Executive Committee

Meeting Minutes

September 12, 2014

8:30 a.m. – 9:30 a.m.

Governor's Office on Aging

Suite 101

1700 W. Washington Street

Phoenix, Arizona 85007

#### **Executive Committee Members Present**

Becky Brimhall-Lepire (Chair), Charles Brown (Secretary), Diane Joens, Deborah Lavinsky (Vice Chair), Allison Perrin, Tonya L. Watson and C.T. Wright

#### **Executive Committee Members Absent**

#### **Guest Present and Signing In**

Melinda Preston

#### **Council Staff Present**

Cathy De Lisa

#### **Welcome and Call to Order**

Council Chair Becky Brimhall-Lepire called the meeting to order at 8:32 a.m.

#### **Review of July 11, 2014 Draft Meeting Minutes & Approval**

The Council Chair requested a review of the July 11, 2014 draft meeting minutes. *Charles Brown made a motion to accept the draft minutes as presented; C.T. Wright seconded the motion; the motion passed unanimously.*

#### **Chair Report & Discussion**

- Ad Hoc Committee – the Council Chair provided an overview of the process taken by the Ad Hoc Committee thus far including the review and discussion at the July 11, 2014 Governor's Advisory Council on Aging (GACA) meeting leading up to the Council's final review and vote on the draft recommendations at their September 12, 2014 meeting. Ad Hoc Committee Chair Tonya Watson circulated the manual prepared and presented at the July 11<sup>th</sup> GACA meeting pointing out and explaining updated content included in the manual before circulating it. Dr.

Watson reported that at the last Ad Hoc Committee meeting, the group determined it was time to ask for a vote, and following action taken at the Council's September 12<sup>th</sup> meeting, the Ad Hoc Committee would hold one more meeting ahead of the Council's November 6 – 7, 2014 Annual Planning meeting. Executive Director Cathy De Lisa reminded members that any proposed amendments to the Council's By-Laws resulting from the Annual Planning meeting work will need to be posted as part of a 30-day notice in writing to the Council members and the public. A copy of the Ad Hoc Committee manual is available for review at the Council on Aging office.

- Senior Action Days – Council Chair Brimhall-Lepire reported that initial planning for the 2015 Senior Action Day would also be discussed at the November 6 – 7 Annual Planning meeting and Executive Committee members discussed ideas that included:
  1. Establishing specific goals the Council wanted to reach with Senior Action Days in 2015;
  2. Developing talking points that would be used to explain the purpose of the events;
  3. Having Council members contact one or two of their legislators and ask them to help cosponsor the Senior Action Day in their community;
  4. Considering a health fair and vetted vendors as part of each event;
  5. Continuing to invite local and regional elected officials such as county supervisors, mayors and city council members; and
  6. Review of the sponsorship protocol developed with the Deputy General Counsel during the last Senior Action Day cycle.

Ideas for locations of Senior Action Days shared included Benson, Flagstaff, Cottonwood, and the West and East Valley, Beatitudes Campus and downtown Phoenix in Maricopa County. Council member C.T. Wright reported he was willing to conduct outreach to new leadership in the House and Senate ahead of the start of the next legislative session in January 2015.

- November Annual Planning meeting - According to the Council Chair, the Annual Planning meeting would focus largely on development of the strategies and action steps to implement the recommendations from the Ad Hoc Committee. Members whose terms are ending in 2014 were reminded of the need to reapply if choosing to do so, and the Council Chair stated it was her intent to have positions and leadership roles appointed ahead of the November meeting. Other discussion of the meeting included ideas on having a vetted facilitator this year and ideas on having social time following the first day.
- National Indian Council on Aging conference - Council Chair Becky Brimhall-Lepire reported that she had been invited to provide opening remarks on behalf of the Governor and had done so on September 3, 2014. Council Chair Brimhall-Lepire provided an overview of the conference and 2015 priorities of the NICOA.
- Survey Monkey – at the request of the Council Chair, the Executive Director provided information on the renewal costs for Survey Monkey.

### **Staff Report & Discussion**

- Requests to the Council and Office on Aging - Executive Director Cathy De Lisa outlined requests made of the Office and the Council and provided updates on each.

- Office Initiative - Ms. De Lisa reported the Aging 2020 group would meet again on September 22, 2014, the development of the Alzheimer's Plan was moving slower than anticipated, and the Planning Group was rescheduling the next Task Force meeting to November 14, 2014. Ms. De Lisa reported that the Arizona Department of Health Services had handled the request for the Governor's Proclamation regarding Fall Prevention Awareness Day on September 23, 2014; the proclamation is posted on the Arizona Fall Prevention Coalition's website at [www.azstopfalls.org](http://www.azstopfalls.org).
- Office Operations - Ms. De Lisa reported on transition work, efforts to enlist a legislative intern to help her with work of the Council, and the budget forecast for 2015.

### **Report Out & Discussion on Events Related to Executive Committee Members**

No events shared.

### **Adjourn**

*Council Chair Becky Brimhall-Lepire adjourned the meeting at 9:42 a.m.*

### **Next Meeting**

**The next Executive Committee meeting is tentatively planned for January 9, 2015; date, time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.**