



GOVERNOR'S ADVISORY COUNCIL ON AGING

Annual Planning Meeting Minutes

November 7, 2014

8:30 a.m. to 12:30 p.m.

Arizona State Capitol Executive Tower

Third Floor Conference Room

1700 West Washington Street

Phoenix, Arizona 85007

Governor's Advisory Council on Aging (GACA) Members, Liaisons, and Participants Present

Becky Brimhall-Lepire (Council Chair), Charles Brown (Council Secretary), George Evanoff, Patsy Gillis, Joy Grainger, Diane Joens, Deborah Lavinsky (Council Vice Chair), Teresa Lopez, Doyle Meredith, Allison Perrin, Melinda Preston, Trudy Schuett, Tonya Watson, C.T. Wright, Elisa Davis and Kristin Fray

Council Members Absent

Lisa O'Neill

Council Staff Present

Cathy De Lisa, Kim Jennings and Carolyn Sigler

Guests Present and Signing In

Don Ritchie and Bob Shogren

Welcome, Housekeeping Items/Reminders

Council Chair Becky Brimhall-Lepire called the meeting to order at 8:31 a.m. A welcome and introduction period followed with an overview of Day 1.

Thinking About Performance Driven Outcomes

Bob Shogren, Director, Governor's Commission on Service & Volunteerism, presented an array of ideas on performance driven outcomes. Mr. Shogren spoke about strategic planning and tying strategic goals to mission.

According to Mr. Shogren:

1. Performance driven outcomes consist of a time-specific goal, needed resources, someone to take ownership of the goal and a measure of what success will look like in achieving that goal.
2. There are three basic plans: the business plan, the annual plan and the strategic plan.
3. An action plan for strategic planning makes the goal achievable and marks milestones on the path to success.

Mr. Shogren also facilitated member discussion around questions regarding leadership, advocacy or education and the Open-Meeting Law.

Copies of the presentation and handouts provided by Mr. Shogren are available for review through the Council on Aging office.

15-minute break

Council Chair Brimhall-Lepire called for a break at 9:48 a.m. and reconvened at 10:03 a.m.

Action Item Development

Tonya Watson, Chair of the Ad Hoc Committee on Review & Revitalization and Public Relations, reiterated the GACA purpose per statute and mission then reviewed the updated tool distributed on Thursday. GACA members then engaged in a lengthy discussion around each recommendation and potential steps to achieve the goals found in each of the six areas of focus.

A copy of the tool as provided is available through the Council on Aging office.

Ideas for Standing Committees

Tonya Watson, Chair of the Ad Hoc Committee, led a discussion of target dates and responsible parties for each of the goals in the six areas of focus. The group then discussed standing committees for 2015.

George Evanoff moved to accept the Action Plan as revised; Allison Perrin seconded. The motion passed unanimously.

The Council Chair requested the Action Plan, updated by staff in collaboration with Ms. Watson, be emailed to the GACA Members.

A copy of the Governor's Advisory Council on Aging (GACA) ACTION PLAN based on Recommendations from Review & Revitalization and Public Relations Ad Hoc Committee is available for review through the Council on Aging office.

Wrap Up and Review Ahead of 2015

Council Chair Brimhall-Lepire reviewed the discussions and actions occurring over the two-day meeting and invited input from the members.

Call to the Public

No public in attendance at this time.

Adjourn

The meeting was adjourned by Council Chair Brimhall-Lepire at 12:35 p.m.

Next Meeting

The next meeting of the Governor's Advisory Council on Aging is scheduled for January 9, 2015; time and location to be determined and announced by public meeting notice posted at the GACA website: www.azgovernor.gov/gaca. These meetings are open to the public.