



GOVERNOR'S ADVISORY COUNCIL ON AGING

**Executive Committee
Meeting Minutes
July 8, 2016
12:00 p.m. – 12:45 p.m.**

**Governor's Office on Aging
Suite 240, Conference Room
Phoenix, Arizona 85007**

Executive Committee Members Present

Becky Brimhall-Lepire (Chair), Lisa M. O'Neill (Vice Chair), George A. Evanoff (Secretary), Doyle Meredith (AICC Chairman), C.T. Wright (Past Chair, LPCC Chairman)

Not Present

Trudy W. Schuett (Marketing Ad Hoc Committee Chair)

Guest Present

Patsy J. Gillis

GACA Staff Present

Cathy De Lisa

Welcome and call to order

GACA Chair Becky Brimhall-Lepire called the meeting to order at 12:03 p.m.

Review & approval May 13, 2016 draft meeting minutes

Following a discussion and a review of the May 13, 2016 draft meeting minutes, *Lisa O'Neill made a motion to approve the minutes; George Evanoff seconded the motion; the motion passed unanimously.*

Chair report & discussion

GACA member engagement & progress on Committee objectives & GCA priorities - GACA Chair Brimhall-Lepire facilitated a review and discussion of the committee objectives and 2016 advocacy priorities as proposed. It was suggested that GACA needs to:

1. Improve the process and better explain why objectives are important at the fall planning meeting;
2. Decide if these are one or two year goals and objectives when proposed; and
3. Use the November planning meeting more productively.

Also noted were barriers of having low numbers of members (impacting ability to achieve quorum) and late agreement to committee objectives (only one more meeting of each committee remains in 2016). Ideas for better engagement included assignments and engaging members beginning with the November planning meeting ahead of the next year.

Timeline for 2016 wrap up – objective recommendations from committees will be presented at GACA for review and approval since they have been posted (draft minutes more than 30 days in advance of July 8 meetings) and distributed ahead.

Proposed by-law amendments & discussion on posting requirements – George Evanoff provided a quick overview of the proposed amendments and discussed the reason for the Marketing Committee as standing committee. According to the GACA Chair, the proposed by-laws amendments will be posted following the GACA meeting then discussed and action taken at the September 9, 2016 GACA meeting.

A copy of the committee objectives, 2016 advocacy priorities, and proposed by-law amendments are available for review at the Governor’s Advisory Council on Aging office.

Staff report & discussion

Executive Director Cathy De Lisa reported on the following:

- Successes & Roadblocks - GACA projects (tracking sheet), office initiatives, operations & metrics;
- Looking ahead to 2016 Annual Planning Meeting, November 4, 2016 with ideas for that meeting; and
- Potential projects & priorities for 2017 collected to date.

It was also proposed that the officers of the Executive Committee will meet with the Executive Director (ED) for pre-planning purposes to help ensure the November meeting is as effective and productive as possible. GACA members were encouraged by the GACA Chair to provide input to the ED on 2017 priorities.

A copy of the tracking sheet and metrics tracked are available for review at the Governor’s Advisory Council on Aging office.

Report out & discussion related to Executive Committee - research, training, seminars, workshops, webinars, conferences, best practices, etc.

No information shared.

Adjourn

The GACA Chair adjourned the meeting at 12:46 p.m.

NEXT MEETING: The next Executive Committee meeting is scheduled for September 9, 2016; time and location to be announced by Public Meeting Notice posted at the Governor’s Advisory Council on Aging website: <http://govtrans.az.gov/gaca/>. These meetings are open to the public.