



GOVERNOR'S ADVISORY COUNCIL ON AGING

**GACA Officers
Meeting Minutes
October 26, 2016
2:00 p.m. – 3:30 p.m.**

**Governor's Office on Aging
Suite 240, 1700 W. Washington Street
Phoenix, Arizona 85007**

PENDING APPROVAL

GACA Officers Participating In Person and Telephonically

Becky Brimhall-Lepire (Chair), Lisa M. O'Neill (Vice Chair) telephonically, George A. Evanoff (Secretary) telephonically, C.T. Wright (Past Chair) telephonically

GACA Staff Present

Cathy De Lisa

Welcome and call to order

GACA Chair Becky Brimhall-Lepire called the meeting to order at 2:02 p.m. with a roll call.

Review and approval of 8.24.2016 draft minutes

Following a review of the August 24, 2016 draft minutes, George Evanoff made a motion to approve the minutes; C.T. Wright seconded the motion. The motion passed unanimously.

Discussion & recommendations on Sunset Review 2019-2020

Executive Director Cathy De Lisa shared a copy of a letter received from the State of Arizona Office of the Auditor General indicating the Council had been assigned to a legislative Committee of Reference (COR) and the COR will initiate the sunset review of the Council in the summer of 2019. A discussion followed on planning and preparation for the sunset review process, and the Executive Director (ED) reported the benefits of having the Executive Committee well versed and active in the process. The Chair suggested the ED include the sunset review as an agenda item on each Executive Committee agenda going forward.

A copy of the sunset review letter from the State of Arizona Office of the Auditor General's is available for review at the Governor's Advisory Council on Aging office.

Discussion of options for Annual Planning meeting

Stating it was not possible to achieve a quorum and hold the GACA annual planning meeting on November 4, 2016 as hoped, the GACA Chair facilitated discussion by the GACA Officers on how the Executive Committee might be called together to develop recommendations that the full Council could consider and possibly take action on before the end of the calendar year. At the request of the Chair, the Executive Director reviewed an updated list of ideas for GACA priorities shared with staff and an example of GACA promotional information as requested by DES. The Officers discussed the list of draft advocacy priorities, and Chair Brimhall-Lepire stated assignments would be made to gather more information ahead of convening the Executive Committee.

A copy of the updated 2017 draft advocacy priority document is available for review at the Governor's Advisory Council on Aging office.

Assignments

GACA Chair Becky Brimhall-Lepire asked the Executive Director to:

1. Arrange for the Executive Committee to meet, preferably on November 4 since those members had indicated availability earlier in the year;
2. Include the calendar of 2017 meetings and events prepared by staff, the list of potential 2017 draft advocacy priorities and the updated tracking grid of 2016 objectives in meeting materials prepared for the next Executive Committee and GACA meetings; and
3. Gather information on locations and dates for the Aging and Disability Services' 2019-2022 State Plan on Aging public meetings in 2017 to discuss when considering Senior Action Days.

The Chair requested that Vice Chair Lisa O'Neill consider ways the tracking grid could be updated to align with the agency scorecard.

The Chair asked Past Chairman C.T. Wright to provide a report out on efforts to develop the bipartisan work group at the Legislature at the next Executive Committee and GACA meetings.

George Evanoff offered to gather information and report back on the work of oral health coalitions and how GACA may choose to support those efforts.

Recommendations from this group

Following discussion, the group agreed by general consensus that the 2017 objectives needed to be clear, reasonable and clearly indicate how the Council would track its progress and hold itself accountable.

Consensus on moving forward

By general consensus, the group agreed a working meeting of the Executive Committee could help GACA move in the right direction.

Adjourn

The GACA Chair adjourned the meeting at 3:04 p.m.

NEXT MEETING: The next GACA Officer meeting will be announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://govtrans.az.gov/gaca/>. These meetings are open to the public.